

## Al-Anon District 26 Meeting Minutes - February 2, 2022

Present: Elizabeth ( DR), Linda M ( Alt DR), Erica ( Sec'y), Barb ( BI Fri GR) , Sandy ( BI Sun GR), Sherri-Lee ( former Treasurer), Mary ( Sec'y), Claudia( Web Editor), Francine ( HOH LDC coor), Dana ( Digital CMA), Rina (Outreach), Pam (BI Mon GR)

Meeting called to order 6:30 pm

### 1. Business

a. Secretary Report: Erica District Secretary read the January 2022 minutes and Rina asked to have her name added to participants. Linda called the Motion, Sherri-Lee seconded it, and the minutes, with corrections, were passed unanimously.

b. DR Report: Elizabeth reported that she is overwhelmed with emails and not able to answer all of them. She asks for patience for her

She announced an all Spanish Washington Area event, March 2023, hosted by District 13 in Renton WA. More information later.

Elizabeth requested volunteers for the Treasurer position. Linda M stepped up. It was put in Motion by Mary, seconded by Elizabeth. Linda was confirmed unanimously.

c. Treasurer Report: Sherri-Lee gave the current report:

The 2022 Budget was approved. Erica presented the Motion, Sandy seconded it. It was passed unanimously.

January Donations = \$100, February Donations = \$255 for a total of \$4220.44

January/February Expenses = \$31.92 for an end Balance of \$4214.48

Sherri-Lee reminded us that the bank requires 2 signatures on the account. Linda, and Elizabeth, who volunteer to be the second.

Post office Box also requires Linda's name on the box. Sherri Lee will send the P.O. key to Linda. d.

## Tech Report:

Background: Mary reminded everyone that Susan redid our website 6-7 years ago and has been the 'owner and curator of it ever since. She wishes to left go of it now. So a special meeting was held with her, Elizabeth, LindaM , Rina , Mary and Dana to decide how it can be released into the districts care.

Also during the pandemic a number of technical needs arose and they were dealt with on an adhoc basis, but that perhaps it was time to create job descriptions to better guide people in their positions.

As it is a highly technical job and needs a stable ownership ( not to be reassigned every 3 years), it was decided that a technical, long term position could be created and the term " Digital CMA ( current mailing addressee) " be created and Dana stepped up to fill that position, promising to maintain it long term. It would be primarily a person to 'own' and curate the site, and as a last ditch tech consultant. And though it was created as a tech position, Elizabeth requested that a vote be taken to approve the assignment of the job. It was passed unanimously. A complete job description will be created and presented to the group for their vote. Weebly requires a credit card to 'hold' the site, so Linda(?), as new Treasurer, offered to put her card on it

Claudia is the new "web editor". Rina has submitted a description for this job and it will be submitted again to the district for approval. It was suggested that Claudia might look into the Weebly tutorials to begin to understand her job and that Rina would get her another invite to get into the site.

The Zoom Master job description was presented by Mary. Pam B, the former Zoom Facilitator for BI Mon AFG, suggested a larger and more comprehensive idea for holding several tasks: not only helping folk to use zoom, but also setting up zoom meetings with the agreement of the Web Editor, DR & Alt DR, and to ensure that zoom meetings do not expire. Mary suggested that Debbie's notes on How To Get Into A Zoom Meeting could be placed on the website. A new name," Zoom Facilitator" was agreed upon by the group and a complete job description will be submitted to the group for their vote and an election held for the new position.

The continuation of the conversation was tabled until March when written job descriptions can be submitted to the group for their consideration.

### f. Outreach:

Rina said there is not much to report. Because of Covid there are no "in person" visits. Chrissy is sending literature and pamphlets to institutions. The issue of the correct stickers and the correct OCR" code on the new outreach material is still being considered.

Also she reported on the website, as Claudia is not in place yet:318 unique visits, 816 page views and av page visits was 2.57. Contact was a little lower than last month

### g. Literature: Francine

"How Al-Anon Works" paperback book is not available at this time. She said that there are (new or

old?)Service Manuals ( PDFs, ie, files for download?)on WSO website. The new Service Manuals are expected in spring?

h. Alateen: Elizabeth

AMIAS renewal must be done before Jun1, 2022

i. Open Positions in District 26

Zoom Facilitator

Alateen Coordinator

Archivist?

Event coordinator is not a current filled position. Do we want one, or return to group? Mary has been asked to pursue a Conflict Resolution workshop for the district perhaps in the spring or summer.

Admin tasks of roster & scheduler—return to secretary or???

Currently held District 26 Positions:

GR - Elizabeth

Alt GR - Linda

Secretary - Erica/Mary

Treasurer - Linda

Digital CMA - Dana

Website - Claudia

Literature - Francine

Outreach - Rina

Institutions - Chrissy

2022 Upcoming Events:

AWSC - February 26th (9am-5pm) in Marysville in person. Drs & Alt Drs meet to create an agenda for PreCon.

PreCon - April 1-3 Lake Chelan, Campbells Resort, required for GRs to vote on motions and discuss other AI Anon related business.

Service Seminar Assembly (SSA) – May20-22, Sun Mountain Resort, Winthrop WA. Probably in person or hybrid. Recommended for everyone in service. All weekend workshops in GR & DR responsibilities,

Traditions, Concepts & other Al Anon service related issues.

ASTAR - TBA (June?)

WAAC - TBA (July?)

August AWSC – August 6, Ocean Shores. Required for DR or Alt Drs. Ste agenda for Fall Assembly

WA Area Speakers Convention - November 5 & 6<sup>th</sup> Puget Sound Community College. Alanon Speaker meeting

Fall Assembly - October 1 & 2. - All DRs and GRs meet for a weekend to address Area Al Anon business. Needs hosts!

Respectfully submitted,

Secretaries Erica W & Mary P

NEXT DISTRICT MEETING MARCH 2, 2022